

TERMS OF REFERENCE

TB Program Coordinator

A. BACKGROUND AND SUMMARY

The Republic of Moldova is an Eastern European country in transition, with a population of approximately 4.0 million people.

Tuberculosis: Tuberculosis re-emerged as a public health threat in the early 1990s, after the breakdown of the Soviet Union, and its burden remains high in Moldova. According to the latest WHO estimates for 2019, TB incidence (new cases and relapses) was 80 per 100,000 population, which is the highest level among countries of the WHO European Region (Global tuberculosis report 2020, WHO, Tuberculosis profile: Republic of Moldova https://worldhealthorg.shinyapps.io/tb_profiles/?inputs_entity_type=%22country%22&la=%22EN%22&iso2=%22MD%22).

The burden of anti-TB drug resistance is one of the highest in the world, and this represents the key challenge for the National Program for TB Response (2021-2025), and the main obstacle for effective TB control in the country.

The “Strengthening Tuberculosis control and reducing AIDS related mortality in the Republic of Moldova” Program, TB component, funded by Global Fund to Fight AIDS, Tuberculosis and Malaria, is built on the *National Health Policy 2007-2021* and derives from the National Program for TB Response (2021-2025).

The overall strategy of the TB Program is to reduce the burden of tuberculosis in Moldova. The Program principles and priorities are consistent with the international policies and guidance, including those laid in the *WHO End TB Strategy for the 2015-2035 years (Global Strategy and Targets for Tuberculosis Prevention, Care and Control)*.

The Program is built on lessons learned during the implementation of previous Global Fund grants and existing capacity to address programmatic and financial gaps. The Program is an integral element of the National TB Response Program (2021-2025) and involves relevant governmental stakeholders and non-governmental organizations (NGOs).

HIV/AIDS: The “Strengthening Tuberculosis control and reducing AIDS related mortality in the Republic of Moldova” Program, HIV/AIDS component, funded by Global Fund to Fight AIDS, Tuberculosis and Malaria, derives from the National Program on Prevention and Control of HIV/AIDS infection and STIs (2021-2025).

The overall goal of the HIV Program is to support an effective response to HIV, in order to reduce HIV prevalence among key affected populations and decrease AIDS related mortality through improving access of key affected populations to essential HIV prevention, diagnostic, treatment, care and support services.

The Program is built on the *National Health Policy 2007-2021*, along with other national strategic and analytical documentation, as well as incorporates lessons learned during the implementation of previous Global Fund grants. The Program is also a step forward towards priorities determined in the newly developed *Global Fund Strategy 2017-2022: Investing to End Epidemics* and ensure the National Program on Prevention and Control of HIV/AIDS/STIs sustainability.

The Program aims at increasing access of the key affected populations (KAP) and their partners to evidence-based HIV prevention with a substantial scale up of harm reduction program. The

Program intends to ensure universal access to comprehensive HIV treatment, care and support program, and continue the ARV prophylaxis treatment for HIV-infected pregnant women to prevent mother-to-child transmission (PMTCT).

B. BRIEF PROGRAM DESCRIPTION

Tuberculosis

Goal:

The goal of the TB Program is to reduce the burden of TB (including M/XDR-TB) in the Republic of Moldova by ensuring universal access to quality diagnosis and treatment, implementing sustainable patient-centred approaches, addressing the needs of high-risk groups, and strengthening NTP management.

Strategies:

- Ensure universal access to timely and quality diagnosis of all forms of TB including M/XDR-TB;
- Ensure universal access to quality treatment of all forms of TB including M/XDR-TB;
- Strengthen the TB control program management, coordination, monitoring and evaluation.

HIV/AIDS

Goal:

The goal of the HIV Program is to support an effective response to HIV in the Republic of Moldova, in order to reduce HIV prevalence among key affected populations (KAP) and AIDS related mortality through improving access of KAP to essential HIV prevention, diagnostic, treatment, care and support services.

Strategies:

- Increase access to evidence-based HIV prevention;
- Ensure universal access to comprehensive HIV treatment, care and support;
- Strengthen community's capacity and ensure the HIV control program sustainability.

C. RESPONSIBILITIES

The TB Program Coordinator is accountable for the operation and functioning of the TB Program in its entirety according to the Project Operations Manual (POM) provisions.

D. SCOPE OF WORK

The Consultant will be responsible for the following activities:

- Participates at negotiations and consultations with decision makers and key partners at the national level and donors/ external partners, regarding the implementation of ongoing activities and new/ potential activities;
- Participates in the work of the Technical Working Groups of the TB/AIDS CCM;
- Develops the Program proposals for new programmes/Projects, as well as within the ongoing programmes/Projects;
- Develops the work-plans and budgets, staffing schedules for the new programmes/ Projects, and revisions/ updates within the ongoing programmes/ Projects;
- Participates at the negotiations of the Sub-Recipient/ Beneficiary Agreements, oversees activities carried out by Sub-Recipients and other implementing entities;

- Defines the needs for and coordinates the procurement of necessary technical assistance (with local or international consultants);
- Coordinates the procurement of pharmaceuticals, health products and other goods and works, in accordance with the agreed work plan;
- Coordinates procurement issues (development of Terms of References/ Job Descriptions/ technical specifications, forms of contracts, announcements (RFPs, REIs, ITQs etc.), correspondence with the financiers for 'no objection', selection, contract negotiation and award, monitoring of implementation, clearing relevant documentation, processing liquidation of damages and other contractual issues), as required;
- Supervises monitoring and evaluation of Program activities, including monitoring of the Program indicators, periodical supervision visits, field trips and other activities, as required;
- Supervises development and provides revision of programmatic reports, review and clearance of financial reports in support of the PI “CIMU HSP” Executive Director;
- Develops the Progress Reports and Disbursement Requests to be submitted to the donors;
- Ensures regularly the update on the Program performance, trends and programmatic deviations, to the PI “CIMU HSP” Executive Director for undertaking improvement measures, as necessary;
- Assists the internal and external auditors and monitoring & evaluations consultants in the execution of their duties and ensures the realization of their recommendations;
- Carries out other tasks assigned by the PI “CIMU HSP” Executive Director according to the POM.
- Presents monthly activity reports according to the approved model.

E. INSTITUTIONAL ARRANGEMENTS

The Consultant will work in the PI “CIMU HSP” office under the coordination of the PI “CIMU HSP” Executive Director. The PI “CIMU HSP” Executive Director will organize and monitor the work of the Employee.

F. CONSULTANT PROFILE

- Education: University degree in a Medical discipline, or Public Health, or Biology, or Social Sciences/ Communication, Economy or relevant field;
- Work experience: At least 3 years professional experience at managerial level in a health-related field, work on international Programs and/or TB area would be an advantage.
- Languages: Romanian, fluent Russian and preferable good English.
- Advanced computer skills; Must have experience on MS Office software, including Excel.
- Personal skills: Good analytical capabilities, managerial abilities, ability to work under pressure and high responsibility.

G. DURATION OF SERVICES AND TERM OF PAYMENT

Services are required beginning with **01 September, 2023** for a period of **4 months**, with possibility of extension under the upcoming grant period. The Employee will be financed from the MDA-C-PCIMU Grant, under the Global Fund to Fight AIDS, TB and Malaria.